## COAL MINE COMPENSATION RATING BUREAU OF PENNSYLVANIA

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RE:

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February 28, 2011

## **Compensation Circular CM-433**

To: All Coal Mine Compensation Rating Bureau of PA Current Recipients of Circulars

Electronic Notification of Circulars on Website

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From: Dale W. Broadwater, Executive Director

The Coal Mine Compensation Rating Bureau of PA (CMCRB) is trying to save time, paper, and postage and to make the publication of Circulars more readily available. A list of historical Circulars since 2003 and copies of each Circular since 2007 are available on the CMCRB's website at www.cmcrbpa.com.

As new circulars are issued, they will be posted on our website and interested parties will be notified by e-mail that a new circular is now available, including the circular issue date, number and description of the information contained within the circular. We anticipate that circulars will no longer be mailed as of October 1, 2011.

In order to receive these e-mail notifications, it will be your responsibility to provide the necessary e-mail addresses of those individuals within your organization who are to receive the circular e-mail notifications. Multiple e-mail addresses at the same mailing address are acceptable so long as the number of e-mail addresses at one location does not exceed ten (10).

Our library of e-mail addresses to receive the circular notifications will be operational on or before October 1, 2011. If you wish to be included on the e-mail notification list, please provide the following to the CMCRB:

Company Name Company's Mailing Address Individual's Name Individual's Title Individual's e-mail address Individual's telephone number

If the CMCRB is not notified of this information on or before July 1, 2011, the CMCRB will issue a follow-up notice. If no response is received to the follow-up notice by September 1, 2011, no e-mail address will be included in our address library. Additionally, it will be each individual's responsibility to notify the CMCRB of future name changes/e-mail address changes to keep the library current. The CMCRB will remove the contact information of individuals from our list when e-mails are returned as undeliverable.

To receive e-mail notification of circulars in the future, please e-mail the above requested information to Chuck Romberger at <u>cromberger.cmcrb@verizon.net</u>.

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